



**1. What is the Apprenticeship Grants Program and what is its history?**

- Designed to help accomplished teachers of the traditional arts (teaching artists) share their knowledge in a deep and meaningful way with the experienced individuals who they feel are best equipped to carry on the tradition.
- The first Apprenticeship Grant was awarded in 1985. Since then over 255 projects have been conducted, most of which have been Native Hawaiian.

**2. Who can apply?**

- Any folk or traditional art form practiced within any recognized cultural community in Hawai'i will be considered.
- Applicants must be Hawai'i residents.
- Apprenticeships must take place in Hawai'i.
- Teacher and apprentice must not be related.
- Applicants must apply as a team, with a single teaching artist and a single apprentice who will work together.
- The teaching artist must be a recognized, highly skilled and accomplished traditional artist in the local community.
- The apprentice should be an experienced practitioner of the art form who is at least 16 years of age.
- One application per teacher or apprentice applicant.

**3. What kinds of cultural activities are eligible?**

- Folk & Traditional Arts that have an aesthetic dimension (which includes music, dance, storytelling and various crafts) are eligible.
- Occupational activities such as massage therapy, healing practices, cooking, farming and fishing will not be considered unless the project includes an aesthetic aspect (e.g. carving tools, festive ceremonies related to the occupation).

**4. How much is a grant?**

- Maximum grant amount is \$5,000 for one state fiscal year,

**5. What can the grant funds be used for?**

- The teaching artist's fee (at least 60% of the total grant amount), and
- Eligible expendable project expenses for both teacher and apprentice (no more than 40%) such as consumable supplies and in-state travel costs.



**6. How long is the project period and how often does the apprenticeship team meet?**

- Project period is 6 months to one year (as determined by the teaching artist).
- Frequency and length of each teaching session is determined by the teaching artist.

**7. What are the reporting requirements?**

- Apprentices must keep a record of the learning experience, to be submitted as part of the apprentice's final report.
- Each apprenticeship team must make a public presentation in Hawai'i towards or at the end of the project period.
- A short final report is due at the end of the project by both the teaching artist and the apprentice.
- The HSFCA will conduct site visits to interview the team and document the work being done.

**8. What are the application review criteria?**

- Completeness of the application (i.e. all required materials are submitted).
- Compatibility between the teacher and apprentice.
- Clarity of the application narrative.
- Experience and skill level of the teacher and apprentice.

**9. What is the grant selection process?**

- Application materials are available sometime in January to February.
- Postmark deadline is generally in March or April.
- The panel meeting of folk and traditional arts cultural advisors is held in May or June to review applications and make grant recommendations to the HSFCA Board of Commissioners.
- The HSFCA Board of Commissioners approves grants in June or July.
- Apprenticeship projects begin in the following state fiscal year, pending availability of funds.

**10. How do I obtain information and application materials?**

- Apprenticeship Grants forms and instructions are downloadable from the HSFCA website at [www.hawaii.gov/sfca](http://www.hawaii.gov/sfca).
- Forms are writable Word documents.
- Application announcements are disseminated via news release, local arts and culture listservs, and HSFCA enews.
- For more information, contact Denise Miyahana, Arts Program Specialist, at 808-586-0771 or [denise.miyahana@hawaii.gov](mailto:denise.miyahana@hawaii.gov).